



# Cover letters

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# Tips

- Research
  - Website
    - Brief overview
    - Values
    - Strategic plan
  - ask people
- CV
  - Introspect
  - Select achievements to match/highlight values that the organisation is looking for

# Example

# Proof-reading

	Meaghan	Jennice
Northern		Yellow
RMH		Yellow
Ballarat		
Bendigo	Yellow	
AWH		Yellow
Wangaratta		
Goulburn Valley		
Western		Yellow
St V's		
Eastern		Yellow
Monash		
Austin		Yellow
Gippsland rural intern training	Yellow	
Echuca		
Cranbourne		

# Timeline

- 24<sup>th</sup> April today
- Last week of April –
  - Draft of CV
  - Maybe opening para of cover letter
  - Research for expo
- Attend AMA expo
  - Questions like whom to address cover letter to? Future training opportunities for GP or BPT? Interview format?
- May
  - Fine tune CV and cover letters /application forms x ~15  
+MDRP

# Finally

Schedule happy times  
Self affirmation

